

## CABINET MINUTES

## Kalamazoo Valley Community College Office of President

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of January 5, 2010 Cabinet Meeting  
**Date:** January 7, 2010

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**Members Present:** Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, and Schlack

**Absent:** Patricia Niewoonder

**Guest Present:** Grant Chandler

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### **I<sup>3</sup> (The Cube) Report**

Grant Chandler presented an updated Innovative Thinking Project request for the I<sup>3</sup> (The Cube). Questions were raised regarding the budget and personnel. A motion for Part A was approved and seconded. Grant will look into outside funding for Part B.

### **TBO Discussion**

- a. Personnel Items:
  - o none
- b. Reality Checks:
  - o January Board Meeting has been changed to 10:00 a.m. Friday, January 8, 2010 (January 12<sup>th</sup> meeting cancelled).
  - o Innovative Thinking Grant Projects – Quarterly reports are due.
  - o Reported the College is working through the credit card issues related to Banner.
- c. Kudos! were given to the following:
  - o To the I.T. Staff who worked during the holidays to update the system.
- d. Brutal Facts
  - o Parking lots are being plowed daily. Ken Colby has staff to direct parking the first few days of the new semester. Some new parking is available in the new lot, and some additional parking will be available near the ATC entrance. Please let him know if there are issues.
- e. Book Discussion
  - o Ken Colby led the discussion on the 1<sup>st</sup> Chapter in Outliers, The Story of Success. Outliers are men and women who do things out of the ordinary. Hidden advantages, extraordinary opportunities, and cultural legacies = learn, work hard, & make sense of the world in ways others cannot. Malcolm Gladwell 's point being that head starts in sports and education can be due to cut off dates rather than ability/achievement.
  - o Chapter 2 discussion will be led by Kathy Johnson on January 25<sup>th</sup>.

### **Approval of Minutes**

The Cabinet approved the minutes of December 15, 2009 meeting as presented.

### **Other**

- Intern job responsibilities and the amount of revenue being generated was part of the discussion regarding interns for the winter semester. This will be brought back for the January 12<sup>th</sup> Cabinet meeting.
- Briefly discussed planning for the 2011 budget – this will be one of the items for the January 19 Cabinet planning meeting.
- Ken gave us a rundown on a new security plan with KVCC partnering with Emergency Management of Kalamazoo County. Ken, Kathy Johnson and Dan Maley met with representatives to possibly coordinate an Emergency Operations Center in a room at the Groves Campus. EOC regional operations would help with funding and some equipment. Training and a standardized checklist for specific emergency situations would be included in the plan.
- Jim and Terry worked together to fix I.T. problems over the holidays.
- A press release is being drafted for the \$550,000 grant received - Wind Turbine Tech Academy.
- Terry indicated that the results of the Technology Survey were very positive and will be ready to share in the near future.
- Sandy Fletcher is the new coordinator for Media/Printing Services.
- Ken shared that MCOLES gave it's authorization for the KVCC Security Office.

### **Other Discussion Items**

#### **Expressways**

- Briefly discussed Expressways - what will work, packaging classes, is federal money available, scholarships/grant money, and how to make students feel connected.

#### **Centralized Federal Grant Information**

- Many grant applications require the same information – Kathy Johnson is requesting that this information be centralized for more efficient use. Those involved will be contacted for a resume and other pertinent information. A March 15<sup>th</sup> deadline date has been established to create this file.

#### **Travel – the following items were reported for the record:**

- Nancy Taylor will be attending the Analyzing and Understanding Systemic Racism conference in Kalamazoo, MI on February 18-20, 2010.
- Kathy Johnson will attend a meeting on grant development on Thursday, January 21, 2010 in Lansing, MI. (postponed from Jan 7<sup>th</sup>)

#### **Grants**

- Diversity Council is looking for sponsorship for the "Race Machine".

**Next Meeting** – The next meeting is scheduled for **January 12, 2010 at 7:30 a.m.**

*Don't forget the budget and planning meeting on January 19, 2010*  
*– location to be determined.*